

BIO DATA FOR FOREIGN DOMESTIC WORKER (FDW)

*Please ensure that you run through the information within the biodata as it is an important document to help you select a suitable FDW

(A) PROFILE OF FDW

A1 Personal Information

1. Name: JU LAY
2. Date of birth: 10.10.1992 Age: 26
3. Place of birth: NAN PHE
4. Height & Weight: 155 CM 56 KG
5. Nationality: MYANMAR
6. Residential Address in Home Country :
YANGON
7. Name of port / airport to be repatriated to: YANGON
8. Contact Number in home country : NA
9. Religion: CHRISTIAN
10. Education Level: HIGH SCHOOL
11. Number of siblings: 6
12. Marital Status: SINGLE
13. Number of children NA
14. Allergies (if any) : NIL



15. Past and existing illnesses (including chronic ailments and illnesses requiring medication):

	Yes / No		Yes / No
i. Mental illness	No	vi. Tuberculosis	No
ii. Epilepsy	No	vii. Heart Disease	No
iii. Asthma	No	viii. Malaria	No
iv. Diabetes	No	ix. Operations	No
v. Hypertension	No	x. Others	<u>NA</u>

16. Physical disabilities: NA
17. Dietary restrictions: Can eat all.
18. Food handling preference: Can handle all.

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Others

19. Preference for rest day: 0 rest day(s) per month.

20. Any other remarks: Basic Salary: \$450.00 Loan: \$3,000.00 Per day: \$17.30

(B) SKILLS OF FDW

B1 Method of Evaluation of skills

Please indicate the method(s) used to evaluate the FDW's skills (can tick more than one):

- Based on FDW's declaration, no evaluation/observation by Singapore EA or overseas training center/EA
- Interviewed by Singapore EA
 - Interviewed via telephone/ teleconference
 - Interviewed via video conference
 - Interviewed in person
 - Interviewed in person and also made observation of FDW in the areas of work listed in table

S/No	Areas of work	Willing	Experience	Assessment/Observation Please state qualitative observations of FDW and/or rate the FDW (indicate N.A if no evaluation was done) Poor ExcellentN.A 1 2 3 4 5 N.A
1	Care of infants / Children Please specify age range:	YES	YES	3
2	Care of elderly	YES	NA	3
3	Care of disabled	YES	NA	3
4	General housework	YES	YES	5
5	Cooking	YES	YES	3
6	Language	YES	ENGLISH	2
7	Other skills (if any)	NA	NA	NA

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Interviewed by Overseas training center / EA (Please state name of foreign training center: _____)

Interviewed via telephone/ teleconference

Interviewed via video conference

Interviewed in person

Interviewed in person and also made observation of FDW in the areas of work listed in table

S/No	Areas of work	Willing	Experience	Assessment/Observation Please state qualitative observations of FDW and/or rate the FDW (indicate N.A if no evaluation was done) Poor
			ExcellentN.A 1 2 3 4 5 N.A
1	Care of infants / Children Please specify age range:	YES	YES	3
2	Care of elderly	YES	NA	3
3	Care of disabled	YES	NA	3
4	General housework	YES	YES	5
5	Cooking	YES	YES	3
6	Language	YES	ENGLISH	2
7	Other skills (if any)	NA	NA	NA

(C) EMPLOYMENT HISTORY OF FDW

C1 Employment History Overseas

Date		Country (Including FDW's home country)	Employer	work Duties	Remarks
From	To				
NA					

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C2 Employment History in Singapore

Previous working experience in Singapore Yes No

C3 Feedback from previous employers in Singapore

Feedback was/was not obtained by the EA from the previous employers. If feedback was obtained (attach testimonial if possible), please indicate the feedback in the table below:

Feedback	
Employer 1	NA
Employer 2	NA

(D) AVAILABILITY OF FDW TO BE INTERVIEWED BY PROSPECTIVE EMPLOYER

<input type="checkbox"/>	FDW is not available for interview
<input checked="" type="checkbox"/>	FDW can be interviewed by phone
<input type="checkbox"/>	FDW can be interviewed by video - conference
<input type="checkbox"/>	FDW can be interviewed in person

(E) OTHER REMARKS

SHE CAN SPEAK BASIC ENGLISH, SHE IS VERY POLITE, SHE CAN TAKE CARE ELDERLY

SHE CAN TAKE CARE CHILDREN, SHE CAN COOK SIMPLE FOODS, SHE NOT AFRAID OF DOG

SHE IS WILLING TO LEARN NEW THINGS.

SHE IS ABLE TO COOK CHINESE FOOD, HARDWORKING NO OFFDAY.

FDW Name and Signature

Date: _____

EA Personnel Name and Registration Number

Date: _____

I have gone through the 4 page biodata of this FDW and confirm that I would like to employer her

Employer Name

Date: _____

Employer NRIC

IMPORTANT NOTES FOR EMPLOYERS WHEN USING THE SERVICES OF AN EA

Do consider asking for an FDW who is able to communicate in a language you require, and interview her (in person/phone/videoconference) to ensure that she can communicate adequately.

Do consider requesting for an FDW who has a proven ability to perform the chores you require, for example, performing household chores (especially if she is required to hang laundry from a high-rise unit), cooking and caring for young children or the elderly.

Do work together with the EA to ensure that a suitable FDW is matched to you according to your needs and requirements.

You may wish to pay special attention to your prospective FDW's employment history and feedback from the FDW's previous employer(s) before employing her.